

TCO 341
Feasibility Report Oral Briefing
Grading Rubric

Name of briefer: _____

Topic: _____

Total points: 50

Points	Elements of Review	
(10)	Presentation Style	<ul style="list-style-type: none"> • Professional speaking style • Professional slide design
(20)	Presentation Content	<ul style="list-style-type: none"> • Pleasantly introduces topic • Clearly explains relevance of topic • Covers main points of report • Follows order of report • Covers topic with sufficient depth/details • Summarizes briefing, highlighting important points
(10)	Organization	<ul style="list-style-type: none"> • No more than five slides • Provides overview of presentation • Clear transition between parts of paper • Appropriate length
(10)	Presentation Quality	<ul style="list-style-type: none"> • Speaks clearly with consistent volume • Minimum verbal static (uh, ah, um) • Clear and precise responses to questions

Comments: